

Behavioral Health Assistant Manager

The Behavioral Health Assistant Manager (BHAM) acts as the primary access point for the Behavioral Health Program Manager, in regards to both client and Behavioral Health Technician (BHT) needs. The BHAM will function as a facility supervisor responsible for the direct oversight of the assigned residential territory. BHAMs assist in scheduling, coordinating activities, documentation compliance, inventory/supply management, and other tasks that relate to the Residential Treatment Program.

The BHAM is an integral member of the administrative and treatment team, however functions as a working supervisor along the BHT working to ensure the implementation and integration of the person-centered treatment plan. BHAMs monitor client experience, and seamlessly integrate client needs into their stay in the residential treatment program. Our program uses empowerment and creativity to help people move forward in their recovery despite challenges in the past.

Minimum requirements are a Bachelor's Degree with experience working within a relative field required. Any Human Services or related major will be considered (psychology, social work, counseling, recreational therapy, rehabilitation counseling, health care administration, criminal justice, sociology, community services, etc). In select circumstances, at least three years' experience in the field of population served will be accepted in lieu of formal education. Management experience, with a demonstrated ability to lead teams is highly preferred. The ideal candidate will have an ability to learn quickly, multi-task, and utilize effective communication skills, including both telephone and in-person, with the capability of handling emergency situations with efficiently.

- This is a 2nd or 3rd shift position. Scheduling flexibility, holiday and weekend rotation is **REQUIRED**.
- Team-centered approach, **leadership, dependability and punctuality** is essential to this role.

Contingencies: All opportunities at Turning Leaf are contingent upon successful completion of a post-offer physical examination, drug screening, tuberculosis testing, criminal background clearances, as well as degree and/or license verification. A valid Michigan Driver's License is required at time of employment and must be maintained throughout employment.

Salary: \$32,000 - \$37,500 annually. Salaries are competitively aligned and vary based on job classification, education, and relative experience. Full time positions are accompanied by a total benefits package. **The BHAM is a 24 hour commitment to your assigned territory, a rotating on call component IS required.**